

ENROLMENT FORM

Burnside Out of School Hours Care Vacation Program

JULY

11 High Street Burnside, 5066

Ph: 8332 3918 | Fax: 8431 5426

Parents please read carefully and keep this portion of the form.

- Service is available from **7.15am – 6pm**
- Check at the centre **DAILY** for excursion times
- Please note the **type of clothing** required for each excursion

SUBMISSION OF FORMS. Please submit forms as early as possible to enable our staff to prepare appropriate documents. Late enrolments take valuable staff away from caring for children to processing paperwork-a time consuming process.

YES it is a legal requirement that all forms be completed and signed every vacation program.

FEES

Total cost is \$45 per child per day. This fee includes excursion costs and bus fare. Child Care Benefit fee reductions are available. To organize contact the Family Allowance Office on 136 150 and then inform us of your Customer Reference numbers and the enrolling parents date of birth.

A full refund of fees requires cancellation one week prior to your scheduled booking. With less notice and if we are unable to fill your space from our waiting list then half of the sessions costs will be due and payable.

Please note this charge is necessary since staffing and activities are organized and costed to meet the expected number of children in attendance.

Payment at the time of booking is essential. A doctors is certificate required if you are cancelling due to ill health.

Child Care Provider Number: 555 010 0885J

BOOKINGS

A limited number of places are available each day. Once spaces have been filled no extra bookings will be taken so please enroll early. *The centre does not assume that you will need the bookings.* The onus is on the parent/guardian to complete an enrolment form.

LUNCH/RECESS

Please provide packed recess and lunch. Please ensure sufficient food is provided. With more free time children tend to eat more. **Noodles** are NOT appropriate when we are not on the school premises. Afternoon snacks will be provided.

POCKET MONEY POLICY

Treats will be provided therefore no **pocket money is allowed unless otherwise stated in the program.**

Pocket money is not a substitute for lunch. It is to be provided as an extra for treats, drinks, gifts, etc. A packed lunch should be provided by parents as usual on these days.

The recommended amount of pocket money is \$5 per child.